


St. Anthony



Summer Program

Two fun filled options:

Early Childhood Summer Program for ages 3 & 4

School Age Summer Program for ages 5-12

June 1st - August 19th
6:30 AM - 5:30 PM

We do accept DHS assistance, but you are responsible to pay the activity fee.

For registration information and questions please email

jglick@stanthonydsm.org

Must register by April 26th



pageborders.org

Our Summer Program:

We offer two summer programs. Our first program is an early childhood program offered to ages 3 & 4. Our second program is for school age children ages 5-12. Both programs are filled with fun activities and learning opportunities for children of all ages.

Early Childhood Program (Ages 3-4):

Our early childhood summer program is only for children ages 3-4 who are fully toilet trained. This program will stay on site Monday through Friday as they are not allowed to travel by bus. Our early childhood children will participate in the following activities:

- Outdoor Play
- Physical activities in our gymnasium
- Crafts
- Water Play/Splash Pad (Wednesdays)
- Movie Days
- Kona Ice
- Letter, Numbers, Shapes, Colors
- Name Writing
- Dress Up Days

School Age Summer Program (Ages 5-12):

We also offer a school age summer program for children ages 5 to 12. This program will go on field trips and to the pool weekly. Our school age children will participate in the following activities:

- Outdoor Play
- Physical activities in our gymnasium
- Crafts
- Pool (Tuesdays)
- Field Trips (Thursdays)
- Learning activities
- Movie Days
- Kona Ice
- Dress Up Days

Capacity/Waiting List:

A waiting list will be established once we hit our capacity. Our capacity is thirty-five school age children and ten 3 & 4 year old's. The students who are enrolled in St. Anthony Plus during this school year will receive priority. If your child turns four before June 1st and there is room in the school age group, there is a possibility that we may move them up if numbers allow. Registration information must be turned in by April 26th 2022.

Drop off & Pick-Up:

Our facility is located in the lower church and our doors will remain locked during all hours of operation. When you arrive to drop off or pick up please call (515)-380-5515. If we are ever on the playground or gym when you arrive, we will let you know when you call. If you would like to pick up your child from a field trip, please arrange plans with the director.

To ensure the safety of your child and all of the other children, once you arrive to drop off or pick up your child you assume full responsibility for your child while you are in our facility. St. Anthony summer staff will then assume full responsibility once the parent or guardian has left our facility.

Late Fee:

Please remember to be on time when picking up your child at the end of the day. There will be a \$5.00 per minute late charge for picking up your child after 5:30. There will be no warnings or grace times. Frequent late pickups could result in the loss of your childcare spot. If more than 15 minutes have passed and we have not heard from you, and we are not able to reach you or your other emergency contacts then we will contact the local police.

Meals:

Breakfast and snack are included in your monthly fee. Each morning breakfast is served beginning at 8:00 AM until 8:30 AM. We will have lunch in the afternoon around 11:00. You are responsible to pack your child a cold lunch every day! Snack will be served from 3:20 PM until 3:45 PM. Lunch and snack times may vary with field trips.

Medications:

We can administer prescription medication to your child(ren) in agreement with a signed medication form. Over the counter medication can only be given if prescribed by a doctor, A written, and signed authorization is required. Medication needs to be in the original container and clearly labeled with the child's name, name of medication, dosage, and instructions for administration and storage.

Notification of Absence:

Please let the Director know when your child will be absent. You may do so by calling/texting, 515-380-5515 or email jglick@stanthonydsm.org

NO Toys or Items Brought From Home:

We do not allow children to bring DS's Game Boys, MP3 players, iPods, or other items from home because St. Anthony will not be held responsible for lost, broken, or stolen toys and games. We have plenty of toys and games for children to play while in our care.

Health:

The Department of Human Services requires all parents to provide an updated copy of your child's immunization record and current physical **prior** to starting the early childhood summer program. A physical and immunization form is not required for school age children. In the best interest of your child(ren) and others, DHS requires the children to remain at home if they have the following symptoms:

- Temperature over 100 degrees
- Rashes that you cannot identify or that have not been diagnosed by a doctor
- Diarrhea or Vomiting
- Discharge or redness in the eyes
- Severe cold symptoms; sneezing, runny nose, fever, cough, lack of energy
- A contagious condition as diagnosed by the doctor
- Head Lice - We will send the child home until it is treated, and no nits are present
- ***Children need to be symptom free for at least 24 hours before they can return to or program.***

Discipline Policy

If a child for any reason is not following the rules, an SAS staff member will discipline your child in a manner that they feel is appropriate for your child. Depending on the severity of the offense a written notice may be sent home with your child. Your child will be given 3 written notices home, after the third notice the St. Anthony Director will hold a parent meeting to come up with a plan of action to correct the behavior. If the behavior continues the child will then be excused from St. Anthony Summer Program for three days. After a suspension if the behavior continues the child will then be asked to leave the St. Anthony Summer program. Overly offensive, abusive, disruptive behavior will result in an immediate suspension.

Toilet Training:

Your child must be potty trained if they are in our care. We will allow accidents to happen as children learn to adjust to our school and schedule but if the accidents continue, the child may be removed from our care until they are officially potty trained. Please pack an extra outfit in your child's bag in case of an accident. If we go through the outfit you provided and they have another accident you will be required to pick them up. We do not have the staff or toilet locations to be toilet training children a majority of our day.

Clothing/Shoes:

Children may wear clothing they are comfortable in. If girls wear dresses, we ask that they wear shorts underneath. We ask that you do not let your child wear flip flops as we will be outside or in the gym running and we want to avoid injuries. If we go to the pool, we suggest wearing swim shoes rather than sandals.

Supply List:

Each child must have the following provided from home and everything **MUST** be labeled.

- 2 SPRAY bottles of sunscreen AND 1 face stick (will be asked to bring more later)
- Refillable Water Bottle
- Extra set of clothing
- Sack lunch everyday
- Beach towel, swimsuit, and pool shoes on water days
- Needed Medications
- Special Snacks due to Allergies

Payment Guidelines:

All monthly fees are due each month. You will be billed in three monthly increments for the summer (June-August). All Payments will be made through **FACTS Tuition**. You will be billed for the entire amount, no matter how many days your child attends. If at any time your account falls more than 90 days behind, we will ask your child to be removed from St. Anthony Summer Program until your account is brought to current. Failure to pay will result in your child being removed permanently from our program.

Notice to Withdrawal:

If a child is enrolled *after* the 15th of the month, the tuition is one-half the monthly fee. For a child is enrolled *before* the 15th of the month, tuition for the month will be the full monthly fee. If a child is withdrawn *before* the 15th of the month with a two-week notice, tuition will be one-half the monthly fee. If a child is withdrawn *after* the 15th of the month, the tuition will be the full month's fee. Without a two week notice any withdrawal after the 15th of the month, the student's family will be responsible for half of the next month's tuition. This allows SAS to maintain operation and budgetary needs. Tuition rates are reviewed yearly. Tuition is an annual fee that is divided into equal monthly payments. The tuition rate is a set fee no matter how many days a student attends each month.

Before returning, please tear off pages 1 -6 to keep as a reference this summer. We ask that you only turn in pages 7-16 by April 26th. Thank you!

Childs Name: _____ DOB: _____

Activity Fee ages 3-12: \$230/per child (one-time fee) Non-refundable and will be billed to you. This fee is **NOT** covered under DHS, you must pay out of pocket.

Early Childhood Summer Program - Ages 3-4:

Copy of a physical and immunizations taken within the last 12 months must be turned in with this packet for ages 3-4 & they must be toilet trained!

Please select one (X):

- Full Time 4-5 days - \$720/month (June - August)
- Part Time 2-3 days - \$640/month (June - August)
Circle the 2-3 days you will need care (must be the same 2-3 days every week)
 - Monday Tuesday Wednesday Thursday Friday
We will have water days on Wednesdays

School Age Summer Program - Ages 5-12:

Please select one (X):

- Full-time 4-5 days - \$640/month (June - August)
- Part-time 2-3 days - \$440/month (June - August)
Circle the 2-3 days you will need care (must be the same 2-3 days every week)
 - Monday Tuesday Wednesday Thursday Friday
We will go to the pool on Tuesdays and Field Trips on Thursdays

Drop In: \$80/day

Child's Shirt Size:

3T_____ 4T_____ 5T_____ Youth XS_____ Youth Small_____ Youth Medium_____ Youth
 Large_____ Youth XL_____ Adult Small_____ Adult Medium_____ Adult Large_____

I have read the above and agree to abide by the terms of the payment plan.

Print Name_____ Signature_____ Date_____

Payment Guidelines

If your child is a student at SAS you will be billed through FACTS. If your child does not attend SAS you will be held responsible to pay monthly via cash or check. There is a multiple children discount of 10% off 2nd and 3rd child.

Payment Guidelines:

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Parent Signature_____ Date_____

Vacation Form

You must let the director know you are taking a vacation ONE month in advance! It would be greatly appreciated if families take vacations in blocks of a week at a time. Full time families will get a total of one week in which they are not required to pay and in turn their child will not be in attendance. Part Time families will get three days in one week which they are not required to pay and their child will not be in attendance. I understand that if I do not notify the director I will be charged the full amount each month no matter how many days my child does not attend.

You are NOT required to take a vacation!

Please check one:

- ☐ My family plans to attend vacation for one week we will tell you one MONTH prior
- ☐ My family does NOT plan on taking a vacation
- ☐ My family will be on vacation the week of: _____

Signature: _____ **Date:** _____

Summer Registration Form 2022

Students Name _____ Birth Date _____

Home Address _____

Home Phone Number _____ Grade Entering _____

Parent Information

Name _____ Name _____

Cell Number _____ Cell Number _____

Place of Work _____ Place of Work _____

Work Number _____ Work Number _____

Email Address _____ Email Address _____

Emergency Contacts

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

Authorized Person(s) to pick up child

We do assume the people listed above as emergency contacts are authorized to pick up your child.

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

Health / Immunization / Communicable Disease Statement

I state that my child _____, is free of any communicable or infectious disease, and is able to participate in a child care program. I also state that my child's immunization record is up to date.

My child has the following Allergies:

My child has the following acute or chronic condition(s):

My child is presently taking the following medication(s):

Parent / Guardian Signature: _____ Date _____

Medication Authorization

I _____ authorize the staff of St. Anthony's
summer program to administer medication to my child _____.

Per my instructions.

Please list any know medical conditions of your child/ any medications your child is
on that we should know about:

Signature: _____ Date: _____

Permission for Emergency Care

I _____ hereby give St. Anthony's summer program staff permission to take my child _____ to the Emergency Room or to the Dentist in case of an Emergency even when myself or my emergency contacts are unable to be reached.

Signature: _____ Date: _____

Doctor Information

Student's Name _____ Birth Date _____

Student's Doctor _____ Phone _____

Address _____

Insurance Carrier: _____

Please circle which hospital you would like your child taken to in case of emergency:

Broadlawns Lutheran Mercy West Lakes Mercy Downtown Methodist West Methodist/Blank

Dental Information

Student's Dentist _____ Phone _____

Address _____

Insurance Carrier: _____

This form will be given back to you if not filled out. Please fill out completely!

Parent Signature: _____ Date: _____

Photograph - Publish in Newspaper - Social Media Authorization

SAS Summer Program has a Facebook page where we like to post pictures of activities and field trips for parents to see how much fun their child is having!

Please select one:

- I DO give SAS summer program permission to photograph my son or daughter and use the resulting photographs for any purpose that SAS deems proper.
- I DO NOT give SAS summer program permission to photograph my son or daughter.

Signature _____ Date _____

Travel Permission

Field trips will be posted in the monthly calendar for school age children and you will be responsible to pay close attention to departure times. If there is a trip you do not want your child to attend you must let our staff know ahead of time.

If you plan to pick your child up when we are offsite please make prior arrangements so we can have the child ready for you when you arrive.

Child's Name _____ Age _____ DOB _____

Please circle the following:

I hereby give permission for my child to leave SAS property for fieldtrips by bus or by foot.

Yes / No

I give permission for my child to be transported to and from SAS property in a bus provided by SAS with appropriately licensed staff. *Threes and fours will not be transported by bus.*

Yes / No

Signature _____ Date _____